

# Administration Committee

**2014-04-09 09:35:00.0**

Or immediately following the 9:30 a.m. Bay Area Toll Authority (BATA) Oversight Committee Meeting whichever occurs later.  
Joseph P. Bort MetroCenter Lawrence D. Dahms Auditorium 101 Eighth Street  
Oakland, California

The Administration Committee considers matters relating to MTC administration, budget and agency contracts.

*This agenda was updated 2014-04-07 09:38:03.0. It is accurate to the best of our knowledge at that time.*

For assistance, please contact Kimberly Ward, kward@mtc.ca.gov, (510) 817-5967

*This meeting will be [audiocast](#) on the MTC Web site during the meeting, and an [audio file](#) will be available for approximately one month after the meeting date.*

## Chair

Adrienne J. Tissier

## Vice Chair

Scott Wiener

## Members

Tom Bates David Campos  
Dodd Federal Glover Joe  
Pirzynski Jean Quan Bijan  
Sartipi+

## Ex Officio

Amy Rein Worth\*\*\* Dav  
Cortese\*\*\*

## Ad Hoc

All Other Commissioners

## Staff Liaison

Steve Heminger

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### 1. Confirm Quorum

### 2. Consent:

**Minutes - March 5, 2014 meeting.\***

#### a) **Action:** Committee Approval

- [2a\\_Minutes.pdf](#)

**Monthly Financial Statements - February 2014.\***

#### b) **Presented by:** Eva Sun

**Action:** Information

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- [2b Financials.pdf](#)

**Investment Report for February 2014.\***

**Presented by:** Sue Woo

c)

**Action:** Information

- [2c Investment Report.pdf](#)

**Purchase Order - Microsoft Enterprise Volume Licensing Agreement: CompuCom Systems, Inc.\*  
(\$300,000)**

d) **Presented by:** Nick Roethel

**Action:** Committee Approval

- [2d Microsoft CompuCom.pdf](#)

**Consultant Panel - On-Call PDA Technical and Staffing Assistance:\* (\$3,000,000)**

i. *AECOM, San Francisco, CA*

ii. *Dyett & Bhattia, San Francisco, CA*

iii. *Fehr & Peers, Oakland, CA*

iv. *M-Group, Mountain View, CA*

v. *Nelson Nygaard Consulting Associates, San Francisco, CA*

e) vi. *Perkins & Will, San Francisco, CA*

vii. *Placeworks, Berkeley, CA*

viii. *TJKM Transportation Consultants, Pleasanton, CA*

ix. *Urban Planning Partners, Oakland, CA*

**Presented by:** Therese Trivedi

**Action:** Committee Approval

- [2e On Call PDA.pdf](#)

**Contract - Regional Economic Strategy Framework and Roadmap: Bay Area Council Economic  
3. Institute.\* (\$192,500)**

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*Staff will request the approval of a contract with the Bay Area Council Economic Institute to develop a regional economic strategy framework and roadmap.*

**Presented by:** Therese Trivedi

**Action:** Committee Approval

- [3 Regional Economic Strategy.pdf](#)

**MTC Resolution No. 4088 - Overall Work Program (OWP).\***

*The OWP will be amended to add \$257,793 FTA 5303 PL funds due to final allocation adjustments.*

**4. Presented by:** Brian Mayhew

**Action:** Commission Approval

- [4 Res 4088.pdf](#)

**Resolution No. 4141 - FY 2014-15 Overall Work Program (OWP), Planning Certification, and Authorization for Execution of Agreement for Federal Planning Grants.\***

*Staff requests the approval of the FY 2014-15 OWP, which guides the collaborative metropolitan transportation planning process involving MTC, ABAG, Caltrans, and other local transportation partners and the authorization to enter agreements for \$11,232,751 in transportation planning funds.*

**5. Presented by:** Brian Mayhew

**Action:** Commission Approval

- [5 Res 4141.pdf](#)
- [FY 2014-15 OWP Final - April 2014 3 .pdf](#)

**Other Business/Public Comment/Adjournment**

**6.**

**Action:** Information

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**Next meeting**

2014-05-14 09:35:00.0

Joseph P. Bort MetroCenter

Lawrence D. Dahms Auditorium

101 Eighth Street

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Oakland, California

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\*Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

\*\*All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff subject to change by the Committee.

\*\*\*MTC's chair and vice-chair are ex-officio voting members of all standing committees.

+Non-Voting member.

++Item will be distributed at the meeting.

**Quorum:** A quorum of this committee shall be a majority of its regular non-ex-officio voting members (5).

**Public Comment:** The public is encouraged to comment on agenda items at committee meetings by completing request-to-speak card (available from staff) and passing it to the committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

**Meeting Conduct:** If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

**Record of Meeting:** MTC meetings are recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site for public review for at least one year.

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